

# M.R. FOUNDATION

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## Bye-Laws

These Bye-Laws have been approved by the Board of Trustees in its meeting held on November 3, 2023 under the provision provided in Rule 3.28 of the Memorandum of Association of the M.R. Foundation's Trust Deed. Henceforth, these Bye-laws will be considered as a part of the Memorandum and Association and Rules and Regulations of the Foundation's Trust Deed.

### **1. Establishment of groups of Institutions**

In order to fulfil the objectives of the Foundation, listed under Rule 3 of the Memorandum of Association of the Trust Deed, through different specialized/ experts' people, the activities of the Foundation will be undertaken under the name of following Institutions, as an autonomous body of the M.R. Foundation, within under its legal entity.

#### **i. MRF Himalya Yoga Sadhna Kendra (MHYSK)**

- a. The propagation, promotion, teaching, meditation and research in the field of Yoga and naturopathy
- b. Conservation, Development and Sustainable Management of Medicinal Plants.
- c. To honour outstanding eminent person/ senior persons, in the field of AYUSH, social service & education.

#### **ii. Research Institute of Sustainable Innovation (RISI)**

- a. To promote, research in the field of economics, arts, literature, commerce and science including fine arts and conducting research in appropriate field thereof.
- b. To promote for agricultural growth and farmers welfare.
- c. To do all acts to safe Environment and cultural.
- d. To undertake any work for the child/women/handicapped/society weaker section and Rural development.
- e. To undertake development programmes of Rural and Urban areas.
- f. To make efforts to stop migration of youth through rural development.

### **iii. Yuvan Krishna Gosadan (YKG)**

- a. To work for charitable purpose, street Cow and animal conservation and development.
- b. To serve/help elderly and helpless people.
- c. To work for promotion of Khadi for rural development.
- d. To find employment opportunities through Khadi Village Industries training.

### **iv. MRF Global Institute (MGI)**

- a. To establish, support, maintain, acquire and/or grant-in-aid or give such other form of assistance as is necessary to schools, whether primary or higher secondary levels, colleges, universities, technical institutions, polytechnics, libraries, reading room, laboratories, hostels, boarding houses, vocational training and other institutions devoted to the cause of education, situated within India and admission to which is open to the public in general without distinction of caste, creed or religion.
- b. To give aid by way of studentship or scholarship including supply of books and kits to students necessary for pursuing studies either in technical or commercial colleges and render such other kind of assistance to them by way of supply of books, kits and other incentives.

2. There shall be a Board of Governors of each of the Institution under the Foundation, whose main functions will be:

- i. To do all acts ancillary and incidental or helpful in the attainment of the objects of the Institute.
- ii. To look after the appointment of staff;
- iii. To exercise control over administrative matters, such as promotions, approval of budgets, scrutiny of audited statement of accounts, leave rules, disciplinary actions and over-all direction of the academic activities of the Institute.
- iv. Pending constitution of Governing Body of any of the Institute, the respective Institute will function under the direct control of the Board of Trustees of the M.R.Foundation.

3. The Board of Governors of each Institution shall consist of eleven (11) members, as hereunder provided.
  - i. Chairperson
  - ii. Two members nominated by the Board of Trustees;
  - iii. One of working Faculty/ Research category member of the Institute.
  - iv. Two members co-opted by the Board of Governors from other Institutions.
  - v. Three members co-opted by the Board of Governors from amongst the official funding agencies.
  - vi. Managing Trustee of the Foundation, Ex-Officio.
  - vii. Director of the Institution, Ex-officio Member Secretary of the Board of Governors.
4. The tenure of all the members of the Board of Governors shall be three years. The Chairman shall have the power to terminate the membership of any member, who remain absent in last three meetings of the Board of Governors.
5. The Board of Governors shall meet once in six months or at shorter intervals, if necessary.
6. Chairman of the Board of Governors shall be appointed by a Committee appointed by the Board of Governors having President and Managing Trustee of the Foundation, one member of the Board of Governors and one Nominee of the Managing Trustee.
7. The first Board of Governors of each Institute, including Chairman shall be constituted by the Board of Trustees.
8. The Chairman, whenever he/she is present shall preside the meeting of Board of Governors. In his/her absence, the Board will elect a Chairman for the meeting.
9. The Director shall be appointed by the Board of Governors with due process with approval of the Board of Trustees. He/she shall be an eminent person in the field of the Institutional objectives.
10. The Director shall have a term of office for 3 years. He/she shall be eligible for re-employment for a second term of 3 years, but in no case beyond the age of 65 years. The Board of Governors, with approval of the Board of Trustee may consider to appoint, an eminent retired person in the field of the Institutional objectives in a special case, as Director beyond the age of 65 years for a term of 3 years.

11. Duties, responsibilities and functioning of the Director:

- i. The Director shall be the Principal Executive and Academic Officer of the Institute. He/she shall have such other powers as may be necessary for the proper exercise of his/her function, unless specified in these Bye-Laws.
- ii. The Director shall submit, a report on the working of the Institute for previous year and an action plan for the next year to the Board of Governors, before the end of each financial year. He/she shall be responsible to achieve the proposed target.
- iii. He/she shall have the power to make temporary or part-time appointments to the staff of the Institute subject to subsequent confirmation by the Board of Governors.
- iv. During any anticipated short absence of the Director, the Director shall, with the approval of the Chairman authorise the seniormost available Academic/Research person to function as the Acting Director. Here short absence would mean any absence on personal or professional grounds not exceeding (30) thirty days.
- v. Further, if for any reason, the Director is unable to perform his/her normal duties for more than (30) thirty days, the Chairman, Board of Governors shall authorise one of the Senior Academic/Research persons to function as the Officiating Director. The Officiating Director will function until:
  - a. the return to duty of the incumbent Director from leave;
  - b. the expiry of the incumbent Director's tenure of office in the event of his inability to resume duties before then;
  - c. appointment of a new Director following the resignation of the incumbent Director;
  - d. The Officiating Director shall assume full administrative responsibility and financial powers, as defined in these Bye-Laws of the Institute; and
  - e. The Officiating Director will enjoy all the facilities provided to the Director of the Institute.

12. Pending appointment of Director of the Institutes, when the position cannot be assigned to an Acting Director/Officiating Director, the Managing Trustee shall hold the position of Director, having full powers of Director, until a person resumes the position of Director.

13. The Board of Governors may dispose of urgent matters by circulation of papers, if so desired by the President or the Chairman respectively. All resolutions and decisions thus made shall be reported at the next meeting of the Board of Governors, as the case may be.
14. Quorum for meetings of the Governing Bodies shall be 1/3 of members. The requirements of quorum shall not, however, apply to adjourned meetings.
15. If any Trustee is appointed to hold the office of any Institution, he will be eligible to draw remuneration as recommended by the Board of Governors of the Institute and approved by the Board of Trustees (also provided under Rule 7.14 of Rules and Regulation of the Foundation).
16. These Institutions will initially function from Ganetiya, near Arari Rajwar, Turachoura, Almora (Uttarakhand) and subsequently expend their activities in different parts of the country.
17. Fund/donation/grant/contribution received in any form for the activities of each Institution will be managed through a bank account opened for the purpose of the respective Institute, in the legal name of the Foundation as M.R.Foundation. The bank account shall be operated as per the provisions given under Rule 7.16 of the Rules and Regulation of the Foundation.
18. The Managing Trustee of the Foundation or Director of the Institute or such person or persons as may be nominated by the Board of Trustees shall execute all documents on behalf of these Institutions under M.R. Foundation (Trust) and represent it in all legal matters and proceedings.
19. In absence of any specific Bye-Law on a particular matter, the provision given in Memorandum of Association and Rules and Regulation of the Trust Deed shall be applicable for the function of the Institutes.
20. The Bye-Laws may be altered by a resolution passed by a two-third majority of members of the Board of Trustees present in a meeting convened for this purpose.

21. In case, any of the Institution under M.R. Foundation become un-operative, the assets and liability of the said Institute will remain with the Foundation for furtherance of any of its objectives.

-End-

Dated: November 3, 2023

Sd/-  
(Shankar Dutt Pandey)  
Trustee

Sd/-  
(Deepika Kandpal)  
Trustee

Sd/-  
(Nand Kishore Upadhyay)  
Trustee

Sd/-  
(Ramesh Chand Kandpal)  
Trustee & Treasurer

Sd/-  
(Satya Narayan Yadav)  
Vice-President

Sd/-  
(Devi Datt Kandpal)  
Managing Trustee

Sd/-  
(Prakash Chand Kandpal)  
President